**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of the training activity: from *[day/month/year]* till *[day/month/year]*

Duration (days) – excluding travel days: 5

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Gender [*Male/Female/Undefined*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Faculty/Department |  |
| Erasmus code[[4]](#endnote-4)  (if applicable) |  |
| Address |  | Country/ Country code[[5]](#endnote-5) |  |
| Contact person  name and position |  | Contact person e-mail / phone |  |

**The Receiving Institution / Enterprise[[6]](#endnote-6)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Universidad de Las Palmas de GC** | | |
| Erasmus code  (if applicable) | ELASPAL-01 | Faculty/Department | INTERNATIONAL  RELATIONS |
| Address | C/Juan de Quesada,  30. 35001 Las Palmas | Country/ Country code | SPAIN |
| Contact person, name and position | Sergio Romeo  Director of Non European  Mobility and International  Relations | Contact person e-mail / phone | **dmovint@ulpgc.es** |
|  |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: English

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| **Overall objectives of the mobility:**  • Explore points of common interests/common fields of research, with ULPGC  University, with the purpose of extending collaboration in terms of research and  projects development.  • Learn/share better practices in higher education.  • Get informed about how to develop successful projects that get funded.  • Contribute to/benefit from the training programme and international life at  ULPGC University.  • Get a close idea about mobility management in the international office of  ULPGC.  • Work towards strengthening relationship with ULPGC. |
| **Training activity to develop pedagogical and/or curriculum design skills: Yes ☐ No X** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  Work towards a better Internationalization strategy through:  • Strengthening the relationship with teachers and staff at ULPGC in order to  increase and extend cooperation.  • Exploring the possibility of future Erasmus+ activities and projects.  • Enhancing international research cooperation.  • Integrating the intercultural dimension to enable students and professors to  work together in multinational groups. |
| **Activities to be carried out:**  Attend the International Staff Week:  MONDAY 18th MAY/ Institutional Building\* of the ULPGC  09:30 Official welcome by Dr.Richard Clouet, Vice-rector for Internationalisation  and Cooperation of the Universidad de Las Palmas de Gran Canaria  10:00 “The ULPGC Internationalisation and Cooperation strategy”  11:00 Coffee-Break  11:30 “The ULPGC ERASMUS+ programme: examples of good practice”  12:30 “Cooperation programme and good practice”  13:30 Lunch  14:30 Key words and expressions to get by in Spanish (Fun Spanish language class)  16:00-18:00 Team building activity in Vegueta  TUESDAY 19th MAY / Humanities Campus: Edificio Agustín Millares Carló  09:00 Humanities Campus Tour  10:30 Tafira Campus Tour  13:30 Lunch  15:30 Presentations by the participants and networking (Facultad de Economía, Empresa y Turismo)  18:00 ULPGC-Bus back to downtown  WEDNESDAY 20th MAY / Institutional Building of the ULPGC  09:00 “Funding possibilities for researchers at the ULPGC”  ULPGC-Bus to Faculty of Sport Science  10:30 Visit to the Faculty of Sport Science and to the ULPGC sports facilities  12:30 “The ULPGC sports service management”  13:30 Lunch  15:30 Presentations by the participants and networking (Facultad de Economía, Empresa y Turismo)  18:00 ULPGC-Bus back to downtown  THURSDAY 21st MAY / Institutional Building of the ULPGC  09:00 “Importance of Communication management for local and international visibility”  ULPGC-Bus to Campus La Granja  10:30 Visit to the La Granja Campus  11:00 Presentation of the King Sejong Institute-ULPGC  as an example of a partner institution inside the host university  11:30 Coffee Break  12:00 -13:00 Presentation of the Confucius Institute-ULPGC  as an example of a partner institution inside the host university  ULPGC-Bus back to downtown  Afternoon FREE  FRIDAY 22nd MAY  09:00 – 14:00 Outdoor activity |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  The training program and the realized mobility are expected to:  • Have a positive impact in terms of academic, professional and career development; also in terms of cultural enhancement, intercultural competence, personal development and foreign language proficiency.  • Give/get an insight into the latest effective methods and ways of implementing internationalization in higher education. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[7]](#endnote-7)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

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| **The staff member**  Name:  Signature: Date: |

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| **The sending institution**  Name of the responsible person:  Signature: Date: |

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| **The receiving institution/enterprise**  Name of the responsible person: SERGIO ROMEO MALANDA  Signature: Date: |

1. Adaptations of this template:

   In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types.

   In the case of **mobility between Programme and Partner Countries**, this agreement must be always signed by the staff member, the Programme Country HEI as beneficiary and the Partner Country HEI as sending or receiving organisation. In case of mobility from Partner Country HEIs to Programme Country enterprises the last box should be duplicated to include the signature of the Programme Country HEI (the beneficiary) and the receiving organisation (four signatures in total). [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. Any Programme Country enterprise or, more generally, any public or private organisation active in the labour market or in the fields of education, training and youth (training of staff members from Programme Country HEIs in Partner Country non-academic partners is not eligible). [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-7)